

WRITING STRATEGIES

Generate Ideas

Before I begin to write I, ...

- Jot down everything I know about this topic.
- Look at other texts and resources.

Organize Writing

To make sure my writing makes sense I check that...

- My introduction and conclusion make sense.
- Each paragraph stays on topic.
- Use transitional words to connect sentences and paragraphs (see below).
- My choice of words suits the audience and the topic.

Revise and Edit

Before my final draft, I check that...

- I have written about what was requested.
- The ideas are connected (to one another).
- My verb tenses are correct and consistent.
- My spelling is double checked.
- My punctuation is effective.

Useful Transitions and Linking Expressions

To show location:

above	across	against	among
amid	beneath	beside	between
throughout	under	alongside	outside

To show time:

then	currently	immediately	next
at present time	meanwhile	eventually	previously
since	during	as soon as	afterward

To compare:

in the same way	likewise	similarly	as
like	also	by comparison	equally

To contrast (show differences):

but	however	nevertheless	yet
conversely	otherwise	as opposed	instead

To emphasize a point:

again	to repeat	for this reason	in fact
to emphasize	with this in mind	clearly	certainly

To conclude or summarize:

as a result	finally	in conclusion	thus
therefore	consequently	accordingly	due to

To add information:

in addition	for example	for instance	furthermore
moreover	another	finally	as well

To clarify:

that is	in other words	for instance	to clarify
put another way	stated differently	simply stated	clearly